

Priority *	<b>SCDHEC – Bureau of Air Quality Air Toxics Section Training Guidelines</b>	Time Frame
M	Bureau Orientation by Supervisor or Section member	1 <sup>st</sup> Week
M	DHEC Orientation	3 Months
M	EQC Required: Hazardous Communication	3 Months
M	EQC Required: Confined Space or Exemption Memo to File	3 Months
M	APTI SI:422/CLN880 – Air Pollution Control Orientation Course	3 Months
M	DHEC Required: HIPAA 101	3 Months
M	DHEC Required: 8 Hr. Defensive Driving Course DHEC Required: 4 Hr. Defensive Driving Refresher Course	3 Months Every 3 years
M	APTI 446 – Inspection Safety Procedures <b>OR</b> SI:446/CLN889 - Air Pollution Source Inspection	6 Months
M	DHEC Required: Fourth Generation Management	6 Months
M	APTI CBT 400 – Risk-Based Air Toxics	6 Months
M	EQC Required: EQC School	12 Months
M	DHEC Required: Basic Cultural Competence Training	12 Months
M	DHEC Required: Customer Service Training	12 Months
M	APTI 445 – Baseline Source Inspection Techniques <b>OR</b> SI:445/CLN888 - Introduction to Baseline Source Inspection Techniques	18 Months
M	Visible Emissions Evaluation Classroom/Field Certification	18 Months
D	APTI 452 – Principles and Practices of Air Pollution Control	18 Months
D	APTI SI:431/CLN882 - Air Pollution Control Systems for Selected Industries	12 Months
D	APTI 415 - Control of Gaseous Emissions	18 Months
D	APTI SI:404/CLN870 - Urban Air Toxics	24 Months
D	APTI 413 - Control of Particulate Emissions	24 Months
D	APTI 503 - Accident & Emergency Management	30 Months
D	APTI SI:300/CLN869 - Introduction to Air Pollution Toxicology	30 Months

\* M = Mandatory, D = Desirable

December 17, 2003